

asyst:Utility Billing™

asyst:Utility Billing is a full-featured utility billing and customer information system that looks and works like Microsoft Office. **asyst:Utility Billing**, is Windows-based and integrates seamlessly with the entire Microsoft Office family. **asyst:Utility Billing** is part of a comprehensive system of individual applications that can be mixed and matched to meet the most exacting fund accounting needs. This product family operates in either a single user or a small network PC environment.

asyst:Utility Billing is designed specifically for use by local governments or private utility. It integrates seamlessly with **asyst:General Ledger™** for automatic entry of journal entries related to billing and cash payment entries, without further data entry. Despite its ease of use and value pricing the **asyst:Utility Billing** is packed with features previously only available in much more complex and expensive systems.

- Make simple error corrections. It also has audit and control features integrated throughout.
- Any number of metered or non-metered services can be accommodated, including multiple services of the same type (e.g., two water meters at the same address) and non-metered services, whose charges are based upon consumption of a metered service (e.g., sewer charges based on water consumption).
- Any number of taxes and surcharges can be tracked, keeping them separate for both billing and collections.
- Deposits for individual services, as well as membership fees, can be entered, tracked, refunded and interest paid (if required).
- Meter readings can be entered in book order, randomly and as self-read entries along with the payment entry. Out of range readings are automatically flagged at entry time and again in the “missing and questionable readings” report.
- Estimated readings are automatically calculated at entry time and “mass estimated” for an entire book at one time.
- Each charge printed on a customer’s bill is tracked as a separate open item. When collections are made in partial payments, it will be simple to find where the computer has posted the money.
- True cycle billing is supported. Books can easily be moved from one cycle to another, in order to accommodate growth and changes in meter readers’ schedules.
- Service can be initiated at a location before the previous occupant has been billed for the final time. This allows for a new account to be established and a turn on date scheduled before finalizing the old account.
- A customer can easily be transferred from one location to another by transferring balance information, deposits, etc.
- Tracks owners, occupants and which accounts should get a bill or a “copy” of the bill.
- Unlimited billing history, ability to reprint any bill.
- One mouse click and payments can be reversed and additional charges for NSF checks can be billed automatically.
- Easily attach an unlimited number of images to the utility billing database.
- Automatically creates actions on customer’s record for NSF checks and disconnects; user-defined actions can be set up and tracked in database.
- Support printing of bar codes on bills for quick payment entry.
- Easily track clients that have been placed on an extension list.



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